

Course: Professional Skills 1

credits: 4

Course code ELVP16APFS1
Name Professional Skills 1
Study year 2020-2021
ECTS credits 4
Language English
Coordinator F.J. Guzman Munoz

Modes of delivery Assignment
Guest lecture
Lecture
Practical / Training

Assessments End meeting - Final assessment discussion
Portfolio - Portfolio assessment
Presentation - Presentation

Learning outcomes

At the end of this study unit, the student will be able to:

- Develop his/her time management skills by making a project planning
- Formulate clear learning goals and personal development goals
- Reflect on his/her own performance
- Give specific feedback in a constructive manner
- Prepare and deliver an oral presentation with a clear structure using visual aids
- Listen actively to the presentations of others and give feedback accordingly
- Reflect on own presentation skills
- Design an interview to obtain relevant information from a customer/expert
- Apply appropriate rules in either written or oral communication

Content

1. Personal development: The student develops life-long learning skills, feedback and listening skills
2. Project management: The student learns how to manage a project, including chairing and organizing meetings, and time-management skills
3. Presentation Skills: The student practices her/his presentation skills getting feedback from the lecturer and getting/giving feedback to other students
4. Report writing: The students have an introduction to learn how to write scientific reports following the conventions of academic style

Included in programme(s)

Electrical Engineering Major Sensor Technology

School(s)

Institute of Engineering

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